This Contact List is maintained for the use and benefit of Foster Family Agencies and Foster Family Homes located in California only

	States	Requirement(s)
Own Form	AL, AZ, CO, CT, DC, FL, HI, ID, IL, IN, IA, KS, MD, MN, MS, MT, NE, NV, NM, NY, NC, ND, PA, PR, SC, SD, TN, TX, UT, VA, WA, WY	These states require requests for information to be submitted on the forms they have developed. Links to forms or websites are provided.
Notary	AR, AZ, CO, DC, MD, MT, NE, NH, MA, NM, NY, SC, SD, TN, TX, VA	Best to use their form.
Witness	AL, MS, NE, RI, SC	SC will accept notary or witness.
Fee	CA - \$15, CO - \$28 ID - \$20, MN - \$20, PA - \$8, RI - \$10, SC - \$8, VA - \$10, WA-\$20, WY - \$10	Processing fees are reimbursable under Title IV-E administrative expenses.
Original Signature	CA, CO, DC, MD, NJ, NY, NC, SC, SD, TX, WV, WY, Guam	
Picture ID	AK, UT	
State	Contact Information	Procedures / Forms
Alabama	Alabama State Department of Human Resources, Family Services Division ATTN: Office of Child Protective Services 50 Ripley Street Montgomery, AL 36130 Phone: (334) 242-9500 Fax: (334) 242-0939 Contact: Ms. Rhonda Brooks, Program Manager Email: Rhonda.Brooks@DHR.ALABAMA.GOV	Form: DHR-FCS-1598 CAN Central Registry Clearance Form Required? Yes Visit the web site below or call central clearinghouse (334) 242-9500 for forms and instructions Signed release required? Yes, and witnessed Methods of transmission: Original signature required, mail only Fee: No Web: www.dhr.alabama.gov
Alaska	Department of Health & Social Services 323 East 4th Avenue Anchorage, AK 99051 Phone: (907) 269-4026 Fax: (907) 269-4098 Email: Kenneth.Saucier@Alaska.gov Contact: Ken Saucier or Anna Peratrovich at (907) 269-0329	Form: 06-9437 LIC Clearance Form - Confidential Go to: http://dhss.alaska.gov/ocs/Pages/childprotection/default.aspx Form Required? Yes—need a photo ID Signed release required? Yes Methods of transmission: Mail, email or fax Fee: no
Arizona	Arizona Department of Child Safety Attn: AWA P.O. Box 6123, Site Code CO 10-19 Phoenix, AZ 85005-6030 Contact: Yvonne Santos Phone: (602) 364-4255 E-mail: DCSCentralRegistry@azdcs.gov	Form: Yes, CSO-1058A Form Form Required? Yes Signed release required? Yes, Fee: no Methods of transmission: E-mail DCSCentralRegistry@azdcs.gov
Arkansas	Arkansas Child Maltreatment Central Registry P. O. Box 1437, Slot S 566 Little Rock, AR 72203 Phone: (501) 682-0404 or 682-8760 Fax: (501) 682-0407 Attn: John Lowden	Form: Yes, CFS-316 form must be completed and notarized. Form Required? Yes Signed release required? Yes, and notarized Methods of transmission: Fax preferred Fee: No

Updates to the information listed should be directed to: James.Crosby@DSS.CA.GOV

This document changes frequently, always refer to the latest version on the CDSS Adam Walsh Page: http://www.cdss.ca.gov/inforesources/Community-Care/Caregiver-Background-Check/Adam-Walsh

Attention California FFH and FFAs: CBCB requires that applicants be Live Scanned prior to sending the required documents. Required documents include a <u>LIC 508D</u> with signature, <u>LIC 198B</u> with witness signature, and a State Form if applicable. When completing another state's form, the "Requestor" section can be left blank since CDSS Adam Walsh Unit must always be the "Requestor" and sign the form in blue ink. CDSS pays the fee, if any.

Attention California County Licensing Agencies: When completing another state's form, always identify your office as the "Requestor". The subject of the inquiry is NOT the "Requestor"

Page 1 of 15 10/17/2018

This Contact List is maintained for the use and benefit of Foster Family Agencies and Foster Family Homes located in California only

California Dept. of Justice Bureau of Criminal Information & Analysis CACI P.O. Box 903387 Sacramento, CA 94203-9370 Signed release required? Yes _A Engl. 16(3) 227-3253 Fax: (916) 227-3253 Fax: (916) 227-3253 CACHinquin ® doi.ca.gov CACHinquin ® doi.ca.gov CACHinquin ® doi.ca.gov CDHS Background Investigation Unit Attr. OEC BIU 1575 Shorman Sweet, Ground FI. Deriver, OC 96003 Phone: (303) 866-4894 Colorado Colorado Colorado Colorado Colorado Colorado Colorado Department of Children and Families Careline 1566 Hudson Sweet Hartford, CT 06106 Phone: (800) 560-7071 Contact: Lisa Daymonde Ect.gov Phone: (800) 560-7071 Contact: Lisa Daymonde Ect.gov Department of Sarvices for Children, Yolf & Frankiles Phone: (800) 322-9852 Fax: (302) 882-5800 Phone: (800) 282-288 Phone: (800) 560-7071 Contact: Lisa Daymonde Ect.gov Department of Families Delaware District of Columbia Collid & Family Services Agency Child & Family Services Agency Child Frostection Register District of Columbia Form: Required? Yes District of Columbia Form: Required? Yes District of Columbia Form: Required? No Print form and interplace and services and sequence of tax Signed release required? No Print form on letterhead. Requests should state that the information is required to comply with the Adam Walsh Child Protection and Surface of tax remains since. Child & Family Services Agency Child & Family Services Agency Child Frostection Register District of Columbia Coloratic Child & Family Services Agency Child Frostection Register District of Columbia California Form: Required? Yes Signed release child Protection Register Check Application Child Protection Register Form: California Protection Register Check Application Child Protection Register Form: Cand Protection Re			, , , , , , , , , , , , , , , , , , , ,
Colorado Colora	California	Bureau of Criminal Information & Analysis CACI P.O. Box 903387 Sacramento, CA 94203-3870 Phone: (916) 210-4092 Fax: (916) 227-3253	State Foster Care & Adoption Agencies Form Required? Yes <u>CA Form</u> <u>CA Instructions</u> Signed release required? Yes – as instructed in link above. Methods of transmission: Original signature required, mail only Fee: \$15 Note: Processing fees are reimbursable under Title IV-E administrative expenses. <u>CA DOJ Website</u>
Aftr: OEC BIU 1575 Sherman Street, Ground FI. Deriver, CO 80203 Phone: (303) 866-7436 or (303) 866-4614 Contact: Shauna Sayer (303) 866-4694 Signed release required? Yes Signed release required? Yes Signed release required? Yes, see instructions at website link Form: Required? Yes, see instructions at website link Form: Contact: Lisa Daymonde Contact: Shauna Sayer (302) 868-800 Phone: (800) 282-2880 Phone: (800) 292-9582 Fax: (302) 633-5191 Delaware Delaw		CDHS Background Investigation Unit	
Colorado Methods of transmission: Original signature required, mail only Fee: EFFECTIVE 7/1/2018, \$35.00 (paid by CDSS) made payable to CDHS, BIU, Records and Reports. Note: Processing fees are reimbursable under Title IV-E administrative expenses. Website: http://www.coloradoofficeofearlychildhood.com Form: Form #3033 for Foster Care ONLY and Form #3031 for Employment Purpose and Other Form: Required? Yes Signed release required? Yes, see instructions at website link Methods of transmission: Mail, Fax, or Email to: DCF.BackgroundCheck@ct.gov Fee: No Website Delaware Delaware		Attn: OEC BIU 1575 Sherman Street, Ground FI. Denver, CO 80203	Form Required? YES Must be Typewritten, Hand written will not be accepted. To type the form online, please access the form above. Then, click 'Download'
Methods of transmission: Onginal signature required, mail only Fee: EFFECTIVE 7/1/2018, \$35.00 (paid by CDSS) made payable to CDHS, BIU, Records and Reports. Note: Processing fees are reimbursable under Title IV-E administrative expenses. Website: http://www.coloradoofficeofearlychildhood.com Department of Children and Families Careline 505 Hudson Street Hartford, CT 06106 Phone: (800) 842-2288 Phone: (860) 560-7000 Fax: (860) 560-7001 Contact: Lisa Daymonde Email: Lisa Daymonde Email: Lisa Daymonde @ct.gov Fee: No Department of Services for Children, Youth & Their Families 3411 Silverside Road Wilmington, DE 19810 Delaware Delaware Delaware Delaware Delaware District of Child & Family Services Agency Form: Contact: Delaware Contact: Beth Kramer Methods of transmission: Mail, Fax, or Email to: DCF. BackgroundCheck@ct.gov Fee: No Website: Form: Consent to Release Child Protection Registry Information. Go to: DE Form Signed release required? Yes No. Print form on letterhead. Requests should state that the information is required to comply with the Adam Walsh Child Protection and Safety Act of 2006. Signed release required? Yes Methods of transmission: Mail or fax Fee: No Website: District of Child & Family Services Agency Form: Child Protection Register Check Application		Contact: Shauna Sayer (303) 866-4694	Signed release required? Yes
BIU, Records and Reports. Note: Processing fees are reimbursable under Title IV-E administrative expenses. Website: http://www.coloradoofficeofearlychildhood.com Department of Children and Families Careline 505 Hudson Street Hartford, CT 06106 Phone: (800) 842-2288 Phone: (860) 560-7000 Fax: (860) 560-7001 Contact: Lisa Daymonde Email: Lisa.Daymonde@ct.gov Fee: No Website Department of Services for Children, Youth & Their Families 3411 Silverside Road Wilmington, DE 19810 Phone: (302) 892-5800 Phone: (800) 292-9582 Fax: (302) 633-5191 District of Child & Family Services Agency Porm: Contact: Beth Kramer BIU, Records and Reports. Note: Processing fees are reimbursable under Title IV-E administrative expenses. Website: http://www.coloradoofficeofearlychildhood.com Form: Eom #3033 for Foster Care ONLY and Form #3031 for Employment Purpose and Other Form Required? Yes Signed release required? Yes, see instructions at website link Methods of transmission: Mail, Fax, or Email to: DCF.BackgroundCheck@ct.gov Fee: No Website: Form: Consent to Release Child Protection Registry Information. Go to: DE Form Form Required? No. Print form on letterhead. Requests should state that the information is required to comply with the Adam Walsh Child Protection and Safety Act of 2006. Signed release required? Yes Website: Delaware Porm: Consent to Release Child Protection Registry Information. Go to: DE Form Form Required? No. Print form on letterhead. Requests should state that the information is required to comply with the Adam Walsh Child Protection and Safety Act of 2006. Signed release required? Yes Website: District of Child & Family Services Agency Form: Child Protection Register Check Application	Colorado		Methods of transmission: Original signature required, mail only
expenses. Website: http://www.coloradoofficeofearlychildhood.com Department of Children and Families Careline 505 Hudson Street Hartford, CT 06106 Phone: (800) 842-2288 Phone: (860) 560-7000 Fax: (860) 560-7071 Contact: Lisa Daymonde Email: Lisa Daymonde @ct.gov Pee: No Website Department of Services for Children, Youth & Their Families 3411 Silverside Road Wilmington, DE 19810 Phone: (302) 892-5800 Phone: (302) 892-5800 Phone: (302) 833-5191 District of Child & Family Services Agency Piorm: Cansent to Release Child Protection Registry Information. Gate that the information is required to comply with the Adam Walsh Child Protection and Safety Act of 2006. Website: District of Child & Family Services Agency Form: Child Protection Register Check Application			
Department of Children and Families Careline 505 Hudson Street Hartford, CT 06106 Phone: (800) 842-2288 Phone: (860) 560-7000 Fax: (860) 560-7071 Contact: Lisa Daymonde Email: Lisa Daymonde @ct.gov Department of Services for Children, Youth & Their Families 3411 Silverside Road Wilmington, DE 19810 Phone: (302) 892-5800 Phone: (800) 292-9582 Fax: (302) 633-5191 District of Child & Family Services Agency Department of Children and Families Careline 505 Hudson Street Care ONLY and Form #3031 for Employment Purpose and Other Form: Form #3033 for Foster Care ONLY and Form #3031 for Employment Purpose and Other Form Required? Yes, see instructions at website link Methods of transmission: Mail, Fax, or Email to: DCF.BackgroundCheck@ct.gov Fee: No Website Form: Consent to Release Child Protection Registry Information. Go to: DE Form Form Required? No. Print form on letterhead. Requests should state that the information is required to comply with the Adam Walsh Child Protection and Safety Act of 2006. Signed release required? No. Print form on letterhead. Requests should state that the information is required to comply with the Adam Walsh Child Protection and Safety Act of 2006. Signed release required? Yes Methods of transmission: Mail or fax Fee: No Website:			9
Connecticut Connecticut Connecticut Contact: Lisa Daymonde Email: Lisa.Daymonde @ct.gov Department of Services for Children, Youth & Their Families 3411 Silverside Road Wilmington, DE 19810 Phone: (302) 892-5800 Phone: (302) 892-5800 Phone: (302) 633-5191 District of Child & Family Services Agency Purpose and Other Form Required? Yes, see instructions at website link Signed release required? Yes, see instructions at website link Methods of transmission: Mail, Fax, or Email to: DCF.BackgroundCheck@ct.gov Fee: No Website Porm: Consent to Release Child Protection Registry Information. Go to: DE Form Form Required? No. Print form on letterhead. Requests should state that the information is required to comply with the Adam Walsh Child Protection and Safety Act of 2006. Signed release required? Yes, see instructions at website link Methods of transmission: Mail, Fax, or Email to: DCF.BackgroundCheck@ct.gov Fee: No Website Form: Consent to Release Child Protection Registry Information. Go to: DE Form Signed release required? Yes, see instructions at website link Methods of transmission: Mail, Fax, or Email to: DCF.BackgroundCheck@ct.gov Form: Consent to Release Child Protection Registry Information. Go to: DE Form Signed release required? Yes, see instructions at website link Methods of transmission: Mail, Fax, or Email to: DCF.BackgroundCheck@ct.gov Fee: No Website: District of Child & Family Services Agency Prome: Child Protection Register Check Application			Website: http://www.coloradoofficeofearlychildhood.com
Connecticut Phone: (860) 560-7000 Fax: (860) 560-7071 Contact: Lisa Daymonde Email: Lisa.Daymonde@ct.gov Fee: No Website Department of Services for Children, Youth & Their Families 3411 Silverside Road Wilmington, DE 19810 Phone: (302) 892-5800 Phone: (800) 292-9582 Fax: (302) 633-5191 Pistrict of Contact: Beth Kramer Pione: (800) 560-7001 Methods of transmission: Mail, Fax, or Email to: DCF.BackgroundCheck@ct.gov Fee: No Website Form: Consent to Release Child Protection Registry Information. Go to: DE Form Form Required? No. Print form on letterhead. Requests should state that the information is required to comply with the Adam Walsh Child Protection and Safety Act of 2006. Signed release required? Yes Methods of transmission: Mail or fax Fee: No Website: District of Child & Family Services Agency Form: Child Protection Register Check Application		505 Hudson Street Hartford, CT 06106	Purpose and Other
Methods of transmission: Mail, Fax, or Email to: DCF.BackgroundCheck@ct.gov Fee: No Website Department of Services for Children, Youth & Their Families 3411 Silverside Road Wilmington, DE 19810 Phone: (302) 892-5800 Phone: (800) 292-9582 Fax: (302) 633-5191 District of Child & Family Services Agency Methods of transmission: Mail, Fax, or Email to: DCF.BackgroundCheck@ct.gov Fee: No Website Form: Consent to Release Child Protection Registry Information. Go to: DE Form Form Required? No. Print form on letterhead. Requests should state that the information is required to comply with the Adam Walsh Child Protection and Safety Act of 2006. Signed release required? Yes Methods of transmission: Mail or fax Fee: No Website: District of Child & Family Services Agency Form: Child Protection Register Check Application		Phone: (860) 560-7000	Signed release required? Yes, see instructions at website link
Department of Services for Children, Youth & Their Families 3411 Silverside Road Wilmington, DE 19810 Phone: (302) 892-5800 Phone: (800) 292-9582 Fax: (302) 633-5191 District of Child & Family Services Agency Department of Services for Children, Youth & Their Families Form: Consent to Release Child Protection Registry Information. Go to: DE Form Form Required? No. Print form on letterhead. Requests should state that the information is required to comply with the Adam Walsh Child Protection and Safety Act of 2006. Signed release required? Yes Methods of transmission: Mail or fax Fee: No Website: Form: Consent to Release Child Protection Registry Information. Go to: DE Form Safety Act of 2006. Form Required? No. Print form on letterhead. Requests should state that the information is required to comply with the Adam Walsh Child Protection and Safety Act of 2006. Safety Act of 2006. Signed release required? Yes Methods of transmission: Mail or fax Fee: No Website: District of Child & Family Services Agency Form: Child Protection Register Check Application	Connecticut	Contact: Lisa Daymonde	
Department of Services for Children, Youth & Their Families 3411 Silverside Road Wilmington, DE 19810 Phone: (302) 892-5800 Phone: (800) 292-9582 Fax: (302) 633-5191 District of Child & Family Services Agency Porm: Consent to Release Child Protection Registry Information. Go to: DE Form Form: Consent to Release Child Protection Registry Information. Go to: DE Form Form: Consent to Release Child Protection Registry Information. Go to: DE Form Form: Consent to Release Child Protection Registry Information. Go to: DE Form Form: Consent to Release Child Protection Registry Information. Go to: DE Form Form: Consent to Release Child Protection Registry Information. Go to: DE Form Form: Consent to Release Child Protection Registry Information. Go to: DE Form Form: Consent to Release Child Protection Registry Information. Go to: DE Form Form: Consent to Release Child Protection Registry Information. Go to: DE Form Form: Consent to Release Child Protection Registry Information. Go to: DE Form Form: Consent to Release Child Protection Registry Information. Go to: DE Form Form: Consent to Release Child Protection Registry Information. Go to: DE Form Form: Consent to Release Child Protection Registry Information.			Fee: No
Youth & Their Families 3411 Silverside Road Wilmington, DE 19810 Phone: (302) 892-5800 Phone: (800) 292-9582 Fax: (302) 633-5191 Pistrict of Child & Family Services Agency Poto: DE Form Go to: DE Form Form Required? No. Print form on letterhead. Requests should state that the information is required to comply with the Adam Walsh Child Protection and Safety Act of 2006. Signed release required? Yes Methods of transmission: Mail or fax Fee: No Website: District of Child & Family Services Agency Form: Child Protection Register Check Application			Website
Phone: (800) 292-9582 Fax: (302) 633-5191 Signed release required? Yes Methods of transmission: Mail or fax Fee: No Contact: Beth Kramer Website: District of Child & Family Services Agency Form: Child Protection Register Check Application		Youth & Their Families 3411 Silverside Road Wilmington, DE 19810	Go to: DE Form Form Required? No. Print form on letterhead. Requests should state that the information is required to comply with the Adam Walsh Child Protection and
District of Child & Family Services Agency Form: Child Protection Register Check Application	Delaware	Phone: (800) 292-9582 Fax: (302) 633-5191	Signed release required? Yes Methods of transmission: Mail or fax Fee: No
	Di di di di		
			Form: Child Protection Register Check Application

Updates to the information listed should be directed to: James.Crosby@DSS.CA.GOV

This document changes frequently, always refer to the latest version on the CDSS Adam Walsh Page: http://www.cdss.ca.gov/inforesources/Community-Care/Caregiver-Background-Check/Adam-Walsh

Attention California FFH and FFAs: CBCB requires that applicants be Live Scanned prior to sending the required documents. Required documents include a <u>LIC 508D</u> with signature, <u>LIC 198B</u> with witness signature, and a State Form if applicable. When completing another state's form, the "Requestor" section can be left blank since CDSS Adam Walsh Unit must always be the "Requestor" and sign the form in blue ink. CDSS pays the fee, if any.

Attention California County Licensing Agencies: When completing another state's form, always identify your office as the "Requestor". The subject of the inquiry is NOT the "Requestor"

Page 2 of 15 10/17/2018

This Contact List is maintained for the use and benefit of Foster Family Agencies and Foster Family Homes located in California only

Florida	200 I Street, SE Washington, DC 20003 Phone: (202) 727-8885 Fax: (202) 727-8040 Email: cfsa@dc.gov Department of Children & Families Office of Child Welfare Building 6, 4 th Floor 1317 Winewood Blvd. Tallahassee, FL 32399 Phone: (850) 487-6053 Fax: (850) 487-6064	Form Required? Yes, click the link above to be taken directly to the form location. While on website, scroll down the page to locate the form that can be filled out online and printed. The form must be notarized, with the original mailed to CBCB. Fee: No Signed release required? Yes, and notarized Method of transmission: Mail only, original signature required Form: FAH form 1651a, Form Required? Yes. Signed release required? Yes Methods of transmission: Mail, fax or e-mail
	Contact: Keycee Marshall Email:adamwalsh.requests@myflfamilies.com	Fee: No Website:
Georgia	Georgia Department of Human Services Division of Family and Children Services Office of Safety Services 2 Peachtree St. NW 18th Floor Atlanta, GA 30303 Phone: (404) 657-4449 Contact: Toi Foster For questions send e-mail to: georgiaadamwalshcheck@dhs.ga.gov	FORM: YES (Website) Method of transmission: e-mail only Georgia's Child Protective Services History Child protective services historical information remains in the Georgia SHINES data system. Obtaining information from this system is governed by O.C.G.A. Section 49-5-41. This statute requires the agency to share information with local, state or federal governmental entities which are performing their obligations to protect children from abuse or neglect. Child Protective Services History Requests are provided to the following: A State/Tribal Child Welfare Agency or Governmental Entity To an investigator appointed by a court of competent jurisdiction in this state (Georgia Superior Court) to investigate a pending petition for adoption. **Submit a request on agency letterhead to include all identifying information for the individual to be screened. Under Georgia law, there is no direct method by which a private child welfare agency can obtain CPS information for private foster and adoptive families. Click here to submit a Child Protective Services History Request Click here to submit a Child Protective Services History Request
Guam	Bureau of Social Services Administration Department of Public Health & Social Services 194 Hernan Cortez Avenue, #309 Hagatna, Guam 96910 Phone: (671) 475-2653/2672 Fax: (671) 477-0500 Email: Linda.rodriguez@dphss.guam.gov	Form: No Form Required? No. Print request for information on letterhead. Signed release required? Yes Methods of transmission: Will accept email or Fax to expedite process, but requires original form by mail to release information Fee: No
Hawaii	Oahu Child Welfare Services Section 3 Attn: Tonia Mahi 420 Waiakamilo Road, #300A Honolulu, HI 96817 Phone: (808) 832-0609	Form Required? Yes. Go to: HI Form Methods of transmission: Mail original consent forms. Fee: No

Updates to the information listed should be directed to: James.Crosby@DSS.CA.GOV

This document changes frequently, always refer to the latest version on the CDSS Adam Walsh Page: http://www.cdss.ca.gov/inforesources/Community-Care/Caregiver-Background-Check/Adam-Walsh

Attention California FFH and FFAs: CBCB requires that applicants be Live Scanned prior to sending the required documents. Required documents include a LIC 508D with signature, LIC 198B with witness signature, and a State Form if applicable. When completing another state's form, the "Requestor" section can be left blank since CDSS Adam Walsh Unit must always be the "Requestor" and sign the form in blue ink. CDSS pays the fee, if any.

Attention California County Licensing Agencies: When completing another state's form, always identify your office as the "Requestor". The subject of the inquiry is NOT the "Requestor"

Page 3 of 15 10/17/2018

This Contact List is maintained for the use and benefit of Foster Family Agencies and Foster Family Homes located in California only

	Fav: (808) 832 0628	Wahaita: http://humancarvicos.hawaii.gov/acd/hackgraundehack/
	Fax: (808) 832-0628	Website: http://humanservices.hawaii.gov/ssd/backgroundcheck/
	Idaho Department of Health & Welfare Criminal History Unit 1720 Westgate Drive, Ste. A	Form Required: Yes Go to: Instructions Signed release required? Yes – signed and notarized
Idaho	Boise, ID 83704 Phone: (208) 332-7990 Fax: (208) 332-7991	Methods of transmission: Mail, fax, e-mail with attachment scanned in PDF format. E-mail to: crimhist@dhw.idaho.gov
	crimhist@dhw.idaho.gov Contact: Fernando Castro, Program Supervisor	Fee: \$20 per search. Will accept check or money order payable to IDHW that accompanies the request. Note: Processing fees are reimbursable under Title IV-E administrative expenses.
	Email: castrof@dhw.idaho.gov	Website: https://chu.dhw.idaho.gov
	Department of Family & Children Services 406 E. Monroe Street, Station 30 Springfield, IL 62701	Form: Yes, CFS 689 Authorization for Background Check Form Required? Yes (unless for child protective service investigation)
	Fax: (217) 782-3991 Attn: SCR PCU	Send as PDF format Signed release required? Yes (unless for investigation)
Illinois	Contact: SCR PCU Phone: (217) 557-0758	Methods of transmission: Mail, fax or email Please specify on the subject line as: Out-of-State Child Welfare
	Email: cfs689background@illinois.gov	Fee: No
		Website: www.state.il.us/dcfs
	Indiana Dept. of Child Services Background Check Unit 302 W. Washington Room E306-MS08 Indianapolis, IN 46204 Phone: (317) 234-5002	Form: Yes 52802 (R5/8-13)/CW2128 (complete form on-line) http://www.in.gov/dcs/3740.htm form name is actually "Indiana Request for Child Protective Service (CPS) History Check" Form Required? Yes – Be sure to use current form. Always include maiden and all married names for female applicants. If you have not received a response, please call – do not send second request. Information will only be provided to
Indiana	Fax: (317) 234-4633 Contact: Scott Hood	CA Social Services. Signed release required? Yes
	Email: Background.CheckUnit@dcs.IN.gov	Methods of transmission: E-mail, Fax or mail
		Fee: No
	Iowa Central Abuse Registry Iowa Dept. Of Human Services	Form: 470-0643 Request for Child Abuse Information Go to: WWW.DHS.IOWA.GOV
	1305 E. Walnut, 5 th Floor, Hoover Building Des Moines, IA 50319	Form Required? Yes http://dhs.iowa.gov/sites/default/files/470-0643.pdf
Iowa	Phone: (515) 362-7404 Fax: (515) 564-4112	Signed release required? No
	Email: DHSAbuseRegistry@dhs.state.ia.us Contact: Linda Chagoya	Methods of transmission: Email is preferred; placing the word "confidential" in the subject line will ensure messages travel as appropriate through our security filter. Fax is ok too.
		Fee: No
	Kansas Department of Children & Families Office of Background Investigations	Form: PPS1011 Child Abuse and Neglect Registry Release of Information Rev. 7/2015
Kansas	PO Box 2637 Topeka, KS 66601 Fax: 785-296-8609	Go to: KS Form
	Email: DCF.CentralRegistry@ks.gov	Form Required? Yes

Updates to the information listed should be directed to: James.Crosby@DSS.CA.GOV

This document changes frequently, always refer to the latest version on the CDSS Adam Walsh Page: http://www.cdss.ca.gov/inforesources/Community-Care/Caregiver-Background-Check/Adam-Walsh

Attention California FFH and FFAs: CBCB requires that applicants be Live Scanned prior to sending the required documents. Required documents include a LIC 508D with signature, LIC 198B with witness signature, and a State Form if applicable. When completing another state's form, the "Requestor" section can be left blank since CDSS Adam Walsh Unit must always be the "Requestor" and sign the form in blue ink. CDSS pays the fee, if any.

Attention California County Licensing Agencies: When completing another state's form, always identify your office as the "Requestor". The subject of the inquiry is NOT the "Requestor"

Page 4 of 15 10/17/2018

This Contact List is maintained for the use and benefit of Foster Family Agencies and Foster Family Homes located in California only

Kentucky	Cabinet for Health & Family Services Department for Community Based Services Records Management Section 275 East Main Street, 3E-G Frankfort, KY 40621 Phone: (502) 564-3834 Fax: (502) 564-9554 Contact: Amy Phelps Email: AmyE.phelps@ky.gov	Signed release required? Yes Methods of transmission: Email preferred if no payment required Fax accepted if no payment required Mail only if submitting payment Fee: No fee for state agencies, all others must pay \$10 per form Website: Foster and Adoptive Parent Applicants Form- No form required. Type your request on your agency letterhead. Include reason for your request, applicant(s) full name, maiden name (if applicable), date of birth, and full social security number. Agency representative needs to sign the request letter. Signed release required? No Methods of transmission: Mail, fax, or email
		Fee: No Website: http://chfs.ky.gov/dcbs/adamwalshforms.htm For Employment/Volunteer Background Checks, contact Erika Bauford
Louisiana	Louisiana Department of Children & Family Services – Child Welfare Attention: CPS Intake P.O. Box 3318 Baton Rouge, LA 70821 Phone: 225-342-9928 Fax: 225-342-3480 Lori Miller, Section Administrator Email: DCFS.ChildProtectiveServices@LA.GOV	Form: No Form Required? No. Print request on letterhead. Include Name, Aliases; DOB; SSN; Race/Ethnicity, Last Known Address in Louisiana. Signed release required? Yes Methods of transmission: Email (preferred), Fax, or Mail Fee: No http://www.dcfs.louisiana.gov
Maine	DHHS, Office of Child & Family Services Child Protective Intake Unit 2 Anthony Avenue, SHS #11 Augusta, ME 04333 Phone: (800) 452-1999 ext. 2 Fax: (207) 287-5065 Contact: Child Protective Intake	Form: No Form Required? No. Print request on letterhead. Signed release required? No Methods of transmission: Mail or fax Fee: No
Maryland	Maryland Department of Human Resources In-Home Services Social Services Administration 311 W. Saratoga Street, Room 553 Baltimore, MD 21201 Contact Center Verification for Foster Care Phone: (800) 332-6347 or (410) 767-7112	Form: DHR/SSA 1279A Consent for Release of Information/Background Clearance Request (Must be Typed and the 03/2017 edition) Form Required? Yes Signed release required? Yes, and notarized Methods of transmission: Original signature required, mail only Fee: No
Massachusetts	Massachusetts Dept. of Children & Families Attn: CORI Unit 600 Washington Street, 6 th Floor	Form: Yes Signed release required? Yes, and notarized.

Updates to the information listed should be directed to: James.Crosby@DSS.CA.GOV

This document changes frequently, always refer to the latest version on the CDSS Adam Walsh Page: http://www.cdss.ca.gov/inforesources/Community-Care/Caregiver-Background-Check/Adam-Walsh

Attention California FFH and FFAs: CBCB requires that applicants be Live Scanned prior to sending the required documents. Required documents include a <u>LIC 508D</u> with signature, <u>LIC 198B</u> with witness signature, and a State Form if applicable. When completing another state's form, the "Requestor" section can be left blank since CDSS Adam Walsh Unit must always be the "Requestor" and sign the form in blue ink. CDSS pays the fee, if any.

Attention California County Licensing Agencies: When completing another state's form, always identify your office as the "Requestor". The subject of the inquiry is NOT the "Requestor"

This Contact List is maintained for the use and benefit of Foster Family Agencies and Foster Family Homes located in California only

	Boston, MA 02111	Methods of transmission: MAIL include a SASE or FAX
	Phone: (617) 748-2203 Toll Free: (800) 792-5200 Fax: (617) 748-2441 Contact: Ibeliv Rosa Email: Ibeliv.Rosa@massmail.state.ma.us	Fee: No Website: http://www.mass.gov/eohhs/gov/departments/dcf/request-background-checks.html
	Michigan Dept. of Health & Human Services Division of Child Welfare Licensing P.O. Box 30650 Lansing, MI 48909	Form: No Form Required? No. Print request on letterhead & include following: reason for request, family names, DOB, SS#
Michigan	Phone: (269) 337-5237 Fax: (517) 763-0280	Signed release required? No Methods of transmission: FAX Fee: No
		<u>Website</u>
Minnesota	Minnesota Department of Human Services Background Studies Unit P.O. Box 64172 St. Paul, MN 55164-0242 Phone: (651) 478-8254 Fax: (651) 431-7670 Contact: Lori Steffan or Stephan Sarumi	Form: Consent/Authorization for Release of Information from Minnesota Child Abuse and Neglect Registry Form Required? Yes Signed release required? Yes Methods of transmission: Mail Fee: \$20 to Minn. Dept. of Human Services, Note: Processing fees are reimbursable under Title IV-E administrative expenses. Website
	Dent of Human Candiaga	Forms, Mississippi uses Decusing Provide CDCD with the applicant's valid
Mississippi	Dept. of Human Services Protection Unit P. O. Box 352 Jackson, MS 39205-0352 Toll-Free: (800) 222-8000 Phone: (601) 359-4487 Fax: (601) 576-2584	Form: Mississippi uses Docusign. Provide CBCB with the applicant's valid email address on the LIC-198B. Applicant will receive an email with a link to the Docusign to complete their part. Signed release required? Yes, via email using Docusign Methods of transmission: Docusign Fee: No
Missouri	Missouri Department of Social Services Children's Division P.O. Box 88 Jefferson City, MO 65103 Phone: (573) 526-1438 Contact: Sara E. Smith Background & Screening Unit Email: Sara.E.Smith@dss.mo.gov	Form Required? Yes. Click Here Signed release required? Yes Methods of transmission: Mail, email scanned form to: BSIUForms.CD@dss.mo.gov Fee: No
Montana	Montana Child & Family Services Division Records Request PO Box 8005 Helena, MT 59604-8005 Phone: (406) 841-2400 Fax: (406) 841-2487	Form: Form #DPHHS-CFS/LIC018 Form Required? Yes Signed release required? Yes & notarized Methods of transmission: Mail (if requesting by mail send SASE) or fax Fee: No Website

Updates to the information listed should be directed to: James.Crosby@DSS.CA.GOV

This document changes frequently, always refer to the latest version on the CDSS Adam Walsh Page: http://www.cdss.ca.gov/inforesources/Community-Care/Caregiver-Background-Check/Adam-Walsh

Attention California FFH and FFAs: CBCB requires that applicants be Live Scanned prior to sending the required documents. Required documents include a LIC 508D with signature, LIC 198B with witness signature, and a State Form if applicable. When completing another state's form, the "Requestor" section can be left blank since CDSS Adam Walsh Unit must always be the "Requestor" and sign the form in blue ink. CDSS pays the fee, if any.

Attention California County Licensing Agencies: When completing another state's form, always identify your office as the "Requestor". The subject of the inquiry is NOT the "Requestor"

Page 6 of 15 10/17/2018

This Contact List is maintained for the use and benefit of Foster Family Agencies and Foster Family Homes located in California only

Nebraska	Nebraska Health & Human Services Division of Children & Family Services P.O. Box 95026 Lincoln, NE 68509-5026 Phone: (402) 471-9272 Fax: (402) 742-2344 E-mail: dhhs.cfscentralregistry@nebraska.gov Contact: CPS Central Registry	Form: Yes Requirements: Form must be notarized and sent by mail only Signed release required? Yes Methods of transmission: Mail Only Fee: \$2.50 (paid by CDSS)
Nevada	Nevada Central Registry Nevada Division of Child & Family Services 4126 Technology Way, 3rd Floor Carson City, NV 89706 Contact: Bruce Cole (775) 684-7941 Email - DCFS-CANS@dcfs.nv.gov	Form: FPO 0515A: Request for Child Abuse/Neglect Screening Go to: http://dcfs.nv.gov/uploadedFiles/dcfsnvgov/content/Forms/FPO FPO 0515A R equest for ChildAbuseAndNeglectScreening.doc Form Required? Yes Signed release required? No (signed release required for Employer requests only) Methods of transmission: E-mail Fee: No
New Hampshire	NHDCYF Central Registry 129 Pleasant Street Concord, NH 03301 Phone: (603) 271-8383 Fax: (603) 271-4729 Contact: Susan Hallett-Cook	Form: 2202A Central Registry Name Search Authorization Release of Information to Third Party Go to: http://www.dhhs.nh.gov/hr/documents/registry.pdf Form Required? Yes Signed release required? Yes - Notarized Methods of transmission: Mail, original required, include SASE Fee: No Website
New Jersey	Department of Children & Families Office of Licensing/CARI Unit P.O. Box 717 Trenton, NJ 08625-0717 Phone: (609) 888-7711 Toll-Free: (877) 667-9845 Contact: Judith Williams	Form: Yes Form Required: CHILD ABUSE RECORD INFORMATION FORM. See New Jersey Website for instructions. A copy of the facility license is also required. Signed release (consent form) required? Yes Methods of transmission: Mail, original signature required, include SASE Fee: No Website
New Mexico	CYFD Protective Services CRC Unit Room 225 PO Drawer 5160 Santa Fe, NM 87502 Phone: (505) 827-8400 Contact: Ask for CRC Unit	Form: Yes – Abuse & Neglect Check for Prospective Foster/Adoptive Parents Form Required? Yes, form must be typed, go to website for the form Signed release required? Yes – Notary Required Methods of transmission: Mail - Original Signature Fee: No Website: https://cyfd.org/for-providers/info-and-manuals E-mail: CYFD.PSCriminalReco@state.nm.us
New York	Office of Children & Family Services New York State Central Register P.O. Box 4480 Albany, NY 12204	Form: Adam Walsh Authorization for Request for Information OCFS-7067 (2010) Form Required? Yes – NY Form Type Adam Walsh in search field and click on form OCFS-0767

Updates to the information listed should be directed to: James.Crosby@DSS.CA.GOV

This document changes frequently, always refer to the latest version on the CDSS Adam Walsh Page: http://www.cdss.ca.gov/inforesources/Community-Care/Caregiver-Background-Check/Adam-Walsh

Attention California FFH and FFAs: CBCB requires that applicants be Live Scanned prior to sending the required documents. Required documents include a <u>LIC 508D</u> with signature, <u>LIC 198B</u> with witness signature, and a State Form if applicable. When completing another state's form, the "Requestor" section can be left blank since CDSS Adam Walsh Unit must always be the "Requestor" and sign the form in blue ink. CDSS pays the fee, if any.

Attention California County Licensing Agencies: When completing another state's form, always identify your office as the "Requestor". The subject of the inquiry is NOT the "Requestor"

Page 7 of 15 10/17/2018

This Contact List is maintained for the use and benefit of Foster Family Agencies and Foster Family Homes located in California only

North Carolina	Form Info: (518) 474-5297 Phone: (800) 342-3720 Fax: (518) 486-3424 Contact: Roberta Frederick N.C. Division of Social Services 820 S. Boylan Ave., MSC 2408 Raleigh, North Carolina 27699-2408 Attn: RIL Phone: (919) 527-6340 Fax: (919) 715-6714	Signed release required? Yes - notarized Methods of transmission: Mail only, original required Fee: No Website: Form Required? Yes, DSS-5268 Form: NC Form Instructions: Website
North Dakota	Contact: Child Welfare Policy Section Department of Human Services Children & Family Services 600 E. Boulevard Avenue, Dept. 325 Bismarck, ND 58505-0250 Phone: (701) 328-1846 Fax: (701) 328-0358 Contact: Tara Reed Email: dhscfscbc@nd.gov	Method of transmission: Fax (919) 715-6714 Form: SFN 433 Child Abuse and Neglect Background Inquiry Form Required? Yes, ND Form must be form revision (12/2017) Signed release required? Yes, part of SFN 433 Methods of transmission: Faxed, E-mailed, or mailed Fee: No Website
Ohio	Ohio Dept. of Job & Family Services Office of Families & Children PO Box 183204 Columbus, OH 43218-3204 Phone: (614) 752-1298	Form: No Signed release required: No Methods of transmission: E-mail to Barbara Parker, fax or US Mail. E-mail transmission is preferred. Request must be submitted on the agency letterhead. Request must state that searches are required for the Adam Walsh Child Protection and Safety Act of 2006 (or AWA) and the subject of the searches previously resided in Ohio. Note the specific reason searches are required; e.g., prospective foster parent or applicant for a U.S. adoption. Request should state the full names of individuals requiring searches, including maiden or other names used; date of birth, Social Security Number and, optionally, home address while living in Ohio. Website: http://jfs.ohio.gov/ocf/childprotectiveservices.stm
Oklahoma	Request Processing Worker Laurie Anne Morris Phone (405) 522-4051 OK Department of Human Services Children & Family Services Division Attn: Laurie Anne Morris PO Box 25352 Oklahoma City, OK 73125	Form: No Please note: Oklahoma does not participate in Adam Walsh background check for prospective foster/adoption parents.
Oregon	Oregon Department of Human Services - Background Check Unit P.O. Box 14870 Salem, OR 97309-5066 Fax: (503) 378-6314 Attn: Adam Walsh Coordinator Email:	Form Required? Yes, click here for form. Signed release required? Yes Put request on agency letterhead. Include the full name, maiden name, any other akas of each applicant, their gender, DOB, SS#, reason for request: adoption or foster. Requests should state that the information is required to comply with the Adam Walsh Child Protection and Safety Act of 2006 You may email your request to Adam-Walsh.Oregon@state.or.us attach the

Updates to the information listed should be directed to: James.Crosby@DSS.CA.GOV

This document changes frequently, always refer to the latest version on the CDSS Adam Walsh Page: http://www.cdss.ca.gov/inforesources/Community-Care/Caregiver-Background-Check/Adam-Walsh

Attention California FFH and FFAs: CBCB requires that applicants be Live Scanned prior to sending the required documents. Required documents include a LIC 508D with signature, LIC 198B with witness signature, and a State Form if applicable. When completing another state's form, the "Requestor" section can be left blank since CDSS Adam Walsh Unit must always be the "Requestor" and sign the form in blue ink. CDSS pays the fee, if any.

Attention California County Licensing Agencies: When completing another state's form, always identify your office as the "Requestor". The subject of the inquiry is NOT the "Requestor"

Page 8 of 15 10/17/2018

This Contact List is maintained for the use and benefit of Foster Family Agencies and Foster Family Homes located in California only

	Adam-Walsh.Oregon@state.or.us	letterhead document.) The results will be securely emailed back. Methods of transmission: Email, fax or mail
Pennsylvania	ChildLine & Abuse Registry Department of Human Services PO Box 8170 Harrisburg, PA 17105-8170 Phone: (717) 783-4571 Toll-Free: (877) 371-5422 Contact: Out of State Clearance Unit Email: RA-PWCHILDLINEOOS@pa.gov	Form: The Pennsylvania Child Abuse History Clearance (CY113) form can be found at http://www.dhs.pa.gov/publications/findaform/childabusehistoryclearanceforms/index.htm . An online request can also be submitted at https://www.compass.state.pa.us/CWIS . Release form: Yes The agency must submit an authorization/release of information form in order to receive information on out of state requests. Typically, the agency requesting the out of state interpretation will supply this form. Fee: \$8 payable to the Department of Human Services for the PA Child Abuse Clearance. Additional fees may apply as required by other states. Method of Transmission: For a PA Child Abuse Clearance by walk-in, mail or online only. For Out of State requests walk-in and mail only. Questions can be directed to the RA-PWCHILDLINEOOS@pa.gov email account. More information about Pennsylvania Child Abuse Clearances can be found on www.keepkidssafe.pa.gov .
Puerto Rico	Directora Centro Estatal PO Box 11398 San Juan, PR 00910-1398 Phone: (787) 625-4900 ext 1720 Contact: Wilda Moctezuma OR Damaris Medina E-Mail wmoctezuma@familia.pr.gov Or DMedina@familia.pr.gov	Form: Yes Form Required? Yes (located at the bottom of this document) Signed release required? No Methods of transmission: wmoctezuma@adfan.pr.gov Fee: No Not clear if there is a registry for child abuse. There is a sexual offender registry
Rhode Island	Rhode Island State Central Registry & Child Abuse Hotline DCYF 101 Friendship St, 2nd Floor Providence, RI 02903 Phone: (800) 742-4453 (401) 528-3842 Fax: (401) 528-3480 Contact: Jan Mitchell Email: Janice.mitchell@dcyf.ri.gov	Form: No Form Required? Request on Agency Letterhead Signed release required? Yes, and witnessed Methods of transmission: US mail only Fee: \$10.00 make check payable to: General Treasurer, State of Rhode Island Website
South Carolina	South Carolina Department of Social Services Central Registry P.O. Box 1520 Columbia, SC 29202-1520 Phone: (803) 898-7318 Fax: (803) 898-7641 Contact: Portia T. Hawkins or Louise Cooper Email: portia.hawkins@dss.sc.gov louise.cooper@dss.sc.gov	Form: DSS Form 3072 Consent to Release Information, Go to: SC Form Form Required? Yes. Signed release required? Yes, witnessed or notarized Methods of transmission: Original signature required, mail only Fee: \$8 Website: www.state.sc.us/dss
South Dakota	Department of Social Services/CPS 700 Governors Drive Pierre, SD 57501-2291 Phone: (605) 773-3227 FAX: (605) 773-6834 Contact: Nicole LeBeau Email: nicole.lebeau@state.sd.us	Form: Yes Form Required? Yes Signed release required? Yes, witnessed and notarized Methods of transmission: Mail, original required Fee: No

Updates to the information listed should be directed to: James.Crosby@DSS.CA.GOV

This document changes frequently, always refer to the latest version on the CDSS Adam Walsh Page: http://www.cdss.ca.gov/inforesources/Community-Care/Caregiver-Background-Check/Adam-Walsh

Attention California FFH and FFAs: CBCB requires that applicants be Live Scanned prior to sending the required documents. Required documents include a <u>LIC 508D</u> with signature, <u>LIC 198B</u> with witness signature, and a State Form if applicable. When completing another state's form, the "Requestor" section can be left blank since CDSS Adam Walsh Unit must always be the "Requestor" and sign the form in blue ink. CDSS pays the fee, if any.

Attention California County Licensing Agencies: When completing another state's form, always identify your office as the "Requestor". The subject of the inquiry is NOT the "Requestor"

Page 9 of 15 10/17/2018

This Contact List is maintained for the use and benefit of Foster Family Agencies and Foster Family Homes located in California only

Tennessee	Tennessee Dept. of Children's Services UBS Tower, 7th Floor (Due Process Procedure) 315 Deaderick Street Nashville, TN 37243 Contact: Larry Phillips Phone: (615) 532-9856 Email: EI DCS CPS CentralRegistryCheck@tn.gov Texas Department of Family & Protective Services	Form: Yes Form Required? Yes Signed release required? Yes A copy of the person's signed "authorization to release information" specifically stating information is to be released from Tennessee Department of Children's Services to your agency. NOTE: This is NOT a TN form. This is a form that your agency should have, giving permission for "your" agency to "request" the information and "our" agency (TN Department of Children's Services)" to "release" any CPS history information to "you". Send a cover letter on your agency's letterhead briefly stating the reason you are requesting a central registry search and a copy of your agency's current/active license. Methods of transmission: E mail ONLY: EI DCS CPS CentralRegistryCheck@tn.gov (Note: if typed, spaces are underscored) In the subject line enter Out of State Request along with applicant's first initial and last name. ***If you are requesting a registry check in response to the changes for Childcare licensing the request should be sent to EI DCS CPS CentralRegistryCheck@tn.gov Fee: No Website Search for Form CS-0741, complete it and send in Word format. Form: 2970 Request for Child Abuse/Neglect Central Registry, use revised form dated September 2017.
Texas	CBCU TX Abuse Neglect BGC, M/C 121-7 PO Box 149030 Austin, TX 78714-9030 Contacts: Phone: (800) 645-7549 Fax: (512) 339-5829 Email (Preferred): TXAbuseNeglectBGC@dfps.state.tx.us	Form Required? Yes Signed release required? Yes, notarized Please Notice: DFPS Centralized Background Check Unit (CBCU) now accepts Central Registry requests electronically. Requestors can scan/email the 2970 form directly to: TXAbuseNeglectBGC@dfps.state.tx.us or fax to: (512) 339-5829. If you have questions or are seeking the status of a check, you can utilize the email address or call the Support Line (1-800-645-7549). CBCU will continue to accept the 2970 by regular mail, as well. Requestors should access the most current form by going to the DFPS website and searching for the 2970 form, found here: http://www.dfps.state.tx.us/site_map/forms.asp IF this request is for a CPS investigation: SWI (Statewide Intake), takes requests like these. The caseworker needs to put their request on their state agency's letterhead and fax it to: 800-647-7410. The letterhead should include as much identifiers as possible on the subjects of the BGC, including any prior addresses. SWI can be reached at 1-800-252-5400 Fee: No Website
Utah	Division of Child & Family Services Department of Human Services Attn: Background Screening 195 North 1950 West Salt Lake City, UT 84116 Phone: (801) 538-4466 Fax: (801) 538-3993 Contact: Cherri Joy Email: dcfscentralregistry@utah.gov	Form: Yes NEW FORM REVISED JANUARY 2018 Form Required? Yes ID Needed: Client driver's license or passport Signed release required? Yes Methods of transmission: Mail, fax or e-mail, also include a copy of the person's picture identification Fee: No Website
Vermont	Child Abuse Registry Unit DCF/Family Services Division	Form: YES, Website

Updates to the information listed should be directed to: James.Crosby@DSS.CA.GOV

This document changes frequently, always refer to the latest version on the CDSS Adam Walsh Page: http://www.cdss.ca.gov/inforesources/Community-Care/Caregiver-Background-Check/Adam-Walsh

Attention California FFH and FFAs: CBCB requires that applicants be Live Scanned prior to sending the required documents. Required documents include a LIC 508D with signature, LIC 198B with witness signature, and a State Form if applicable. When completing another state's form, the "Requestor" section can be left blank since CDSS Adam Walsh Unit must always be the "Requestor" and sign the form in blue ink. CDSS pays the fee, if any.

Attention California County Licensing Agencies: When completing another state's form, always identify your office as the "Requestor". The subject of the inquiry is NOT the "Requestor"

Page 10 of 15 10/17/2018

This Contact List is maintained for the use and benefit of Foster Family Agencies and Foster Family Homes located in California only

	103 South Main Street, Osgood 3	Signed release required? Yes, and must be Notarized
	Waterbury, VT 05671-2401	
	Phone: (802) 541-0873	Methods of transmission: U.S. Mail, include SASE
	Fax: (802) 241-3301	Fee: No
	Contact: JoAnn Berno Email: JoAnn.Berno@vermont.gov	
Virginia	Virginia Dept. of Social Services Child Abuse Central Registry Unit OBI Search Unit 801 East Main Street, 6th Floor Richmond, VA 23219-2901 Phone: (804) 726-7567 Toll-Free: (800) 552-7096 Fax: (804) 726-7897 Contact: Betty Whittaker, Central Registry Supervisor Email: betty.whittaker@dss.virginia.gov	Form: Yes, 032-02-0151-12 Central Registry Release of Information Form Form required? Yes, and notarized. It is preferred that Part III of the Virginia form include the Notary Seal. However, Virginia will accept the Notary Stamp on a separate form if Part III fields are completed by the Notary. Methods of transmission: Original signature required, mail only Fee: Yes - \$10 (EFFECTIVE 08/18/2015) Website:
	Department of Human Services Children & Family Services Division Intake and Emergency Services Knud Hansen Complex 1303 Hospital Ground St. Thomas, VI 00802	Form: No, Place request information on letterhead Signed release required? No Method of transmission: email Fee: no
Virgin Islands	Phone: (340) 774-0930 ext 4393 Fax: (340) 774-0082	
	Contact: Carla Benjamin, Administrator Email: carla.benjamin@gmail.com or Janet Turnbull-Krigger, Administrator Email: turnbullkrigger@yahoo.com	
Washington	DSHS Children's Administration, FISCAL NCIC Access Unit Central Intake Office Attn: CAN History Check PO Box 45710 Olympia, WA 98504-5710 Phone: (800) 562-5624 Fax: (206) 341-7930 Contact: Lucy McCornell Email: CANhistorychecks@dshs.wa.gov	Form: DSHS #23-041 https://www.dshs.wa.gov/sites/default/files/FSA/forms/word/23-041.docx Form Required? Yes and TYPED Signed release required? Yes Methods of transmission: Mail, email and fax Fee: \$20.00 Website: https://www.dshs.wa.gov/ca/child-safety-and-protection/child-abuse-and-neglect-information-requests-other-states
West Virginia	West Virginia Department of Health & Human Resources 350 Capitol Street, RM 691 Charleston, WV 25301 Phone: (304) 558-4408 Toll-Free: (800) 352-6513 Fax (304) 558-5354 Contact: Elizabeth Hughes Email: Elizabeth.A.Hughes@wv.gov	Form: BCF-PSRC Authorization and Release for Protective Services Record Check Form Required? Yes, Go to: WV Form New FORM and New INSTRUCTIONS effective 3/1/2014 Signed release required? Yes, require original signature Methods of transmission: Original signature required, mail only Fee: No Website:

Updates to the information listed should be directed to: James.Crosby@DSS.CA.GOV

This document changes frequently, always refer to the latest version on the CDSS Adam Walsh Page: http://www.cdss.ca.gov/inforesources/Community-Care/Caregiver-Background-Check/Adam-Walsh

Attention California FFH and FFAs: CBCB requires that applicants be Live Scanned prior to sending the required documents. Required documents include a <u>LIC 508D</u> with signature, <u>LIC 198B</u> with witness signature, and a State Form if applicable. When completing another state's form, the "Requestor" section can be left blank since CDSS Adam Walsh Unit must always be the "Requestor" and sign the form in blue ink. CDSS pays the fee, if any.

Attention California County Licensing Agencies: When completing another state's form, always identify your office as the "Requestor". The subject of the inquiry is NOT the "Requestor"

Page 11 of 15 10/17/2018

This Contact List is maintained for the use and benefit of Foster Family Agencies and Foster Family Homes located in California only

Wisconsin	Department of Safety and Permanence 201 E. Washington Street Madison, WI 53703 E-Mail Address: CWBckgrdRequests@wisconsin.gov Fax: (608) 226-5521	Form: https://dcf.wisconsin.gov/files/forms/doc/5065.docx Form Required? Yes Signed release required? Yes Methods of transmission: E-Mail or fax Fee: Not at state level but counties may charge a fee No Central Registry Website
Wyoming	Department of Family Services 2300 Capitol Ave. 3 RD Floor Cheyenne, WY 82002 Phone: (307) 777-8538 Fax: (307) 777-3693 Contacts: Stephanie Knowles (307) 777-5894 stephanie.knowles@wyo.gov or Heidi Teasley (307) 777-8538 heidi.teasley@wyo.gov	Form: SS-26EX Application for Child Abuse/Neglect and Adult Central Registry Screens Form Required? Yes, include all pages and a Self-Addressed Envelope Signed release required? Yes, with original signature Methods of transmission: Original signature required, mail only Fee: \$10.00 (Waived for a state agency request, contact Wyoming for correct form) Website

Updates to the information listed should be directed to: James.Crosby@DSS.CA.GOV

This document changes frequently, always refer to the latest version on the CDSS Adam Walsh Page: http://www.cdss.ca.gov/inforesources/Community-Care/Caregiver-Background-Check/Adam-Walsh

Attention California FFH and FFAs: CBCB requires that applicants be Live Scanned prior to sending the required documents. Required documents include a <u>LIC 508D</u> with signature, <u>LIC 198B</u> with witness signature, and a State Form if applicable. When completing another state's form, the "Requestor" section can be left blank since CDSS Adam Walsh Unit must always be the "Requestor" and sign the form in blue ink. CDSS pays the fee, if any.

Attention California County Licensing Agencies: When completing another state's form, always identify your office as the "Requestor". The subject of the inquiry is NOT the "Requestor"

Page 12 of 15 10/17/2018

Puerto Rico Form

GOBIERNO DE PUERTO RICO DEPARTAMENTO DE LA FAMILIA ADMINISTRACION DE FAMILIAS Y NIÑOS CENTRO ESTATAL DE PROTECCION A MENORES REGISTRO CENTRAL DE CASOS DE PROTECCION

SOLICITUD DE BUSQUEDA DE ANTECEDENTES DE MALTRATO, MALTRATO INSTITUCIONAL, **NEGLIGENCIA Y NEGLIGENCIA INSTITUCIONAL**

	Apodo			
	Dirección Posta	al		
	Dirección Resid	dencial		
Número de Teléfono	Número de Fa	Número de Fax		rónico
Propósito de la Búsqueda: Adopción Cuidado Sustituto Licenciamiento Parte II: Complete la Inforn	☐Servicios Interagenciale			
Datos de Identificación:				
Datos de Identificación: Nombre	Inicial	Apel	lidos	
		Apel		
Nombre	Año) Edad	Apel	lidos □M	
Nombre Fecha de Nacimiento (Día/Mes/ Número de Seguro Social: X Dirección de los Últimos Cir	Año) Edad XX-XX Esta	Apel Género: □F atus Civil:	lidos □M	
Nombre Fecha de Nacimiento (Día/Mes/ Número de Seguro Social: X Dirección de los Últimos Cir Direcciones (Comenzando cor	Año) Edad	Apel Género: □F atus Civil:	lidos □M	Hasta Día-Mes-Año
Nombre Fecha de Nacimiento (Día/Mes/ Número de Seguro Social: X Dirección de los Últimos Cir Direcciones (Comenzando con	Año) Edad XX-XX Esti nco (5) Años: n la más reciente. Identifique Barrio,	Apel Género: □F atus Civil:	iidos M Desde	Hasta
Nombre Fecha de Nacimiento (Día/Mes/ Número de Seguro Social: X Dirección de los Últimos Cir Direcciones (Comenzando cor C Dirección 1:	Año) Edad XX-XX Esti nco (5) Años: n la más reciente. Identifique Barrio,	Apel Género: □F atus Civil:	iidos M Desde	Hasta
Nombre Fecha de Nacimiento (Día/Mes/ Número de Seguro Social: X Dirección de los Últimos Cir Direcciones (Comenzando cor C Dirección 1: Dirección 2:	Año) Edad XX-XX Esti nco (5) Años: n la más reciente. Identifique Barrio,	Apel Género: □F atus Civil:	iidos M Desde	Hasta
Fecha de Nacimiento (Día/Mes/ Número de Seguro Social: X Dirección de los Últimos Cir Direcciones (Comenzando cor	Año) Edad XX-XX Esti nco (5) Años: n la más reciente. Identifique Barrio,	Apel Género: □F atus Civil:	iidos M Desde	Hasta

$ADAM\ WALSH\ STATE\ CONTACTS\ FOR\ CHILD\ ABUSE\ REGISTRIES\ -\ October\ 17,\ 2018$ This Contact List is maintained for the use and benefit of Foster Family Agencies and Foster Family Homes located in California only

			MALT				UEDA DE ANTECEDENTES DE MALTRAT GLIGENCIA Y NEGLIGENCIA INSTITUCION
Ocupación del Solicitante: Lugar Anterior de Trabajo:			Luga	r Actual	de 7	Γrab	ajo:
¿Ha trabajado en alguna institución de servi Centro de Cuido	o oqu		□Co □H □Co (A	entro de ogar de entros R	Tra Cria esid	tam nza enci	Especifique iento a Menores iales de Rehabilitación ismo, Salud Mental y d
Datos de Identificación de los Miembros o propios/as, hijastros/as, hijos/as de crianza usted)	, aun	que y Fecha	a sean	adultos	/as v		
Apellidos, Nombre (Adultos)	Día	Mes	Año	Edad	M	F	Solicitante
Apellidos, Nombre (Menores de 18 Años de Edad)	A RUS PA	5-172 1- 1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-					
	J BLĆ			A A i	/si	anlie	a). (Incluse numbros d
Datos de Identificación de los Miembros de esposas/os anteriores, hijos/as propios/as, vivan con usted)	hijast		s, hijos				aunque actualmente n
Apellidos, Nombre (Adultos)		Mes	iento	Edad	Se M	F	Relación con el/la Solicitante
Anallidos Nombra (Manores de 18 Años	1		* 7/112				

de Edad)

SOLICITUD DE BUSQUEDA DE ANTECEDENTES DE MALTRATO, MALTRATO INSTITUCIONAL, NEGLIGENCIA Y NEGLIGENCIA INSTITUCIONAL

Certificación y Consentimiento:1

Certifico que la información contenida en este formulario, es correcta y autorizo al Centro Estatal, Registro Central de Casos de Protección a Menores, a realizar los procedimientos correspondientes, basados en mi información personal, para certificar el resultado de la búsqueda de antecedentes de Maltrato, Maltrato Institucional, Negligencia y Negligencia Institucional.

Nombre	Firma	Día-Mes-Año
Nombre de Testigo de Firma	Firma	Día-Mes-Año
Autorizo que el resultado de esta de esta Forma).	búsqueda sea notificado a la Agencia	o Individuo Solicitante (Parte
	Nombre	
	Dirección	
*		
Nombre	Firma	Día-Mes- Año

3

¹ Se utilizará testigo de firma o marca cuando se refiere a persona que no sabe leer ni escribir, no vidente, audio/impedido u otro que requiera asistencia para hacer la solicitud.